



Hope Meadows Equine Assisted Recovery CIC - Letter of Assurance

There is a requirement for all schools and other educational settings, including pre-schools and nurseries, to ensure that where a school places a pupil with an “alternative provision provider” then that school continues to be responsible for the safeguarding of that pupil (DfE Keeping Children Safe in Education: September 2025).

The requirement includes confirmation that all individuals working at the provider have had the appropriate safeguarding checks (i.e. those checks that a school would otherwise perform in respect of its own staff).

This letter provides the required confirmation, on behalf of Hope Meadows Equine Assisted Recovery CIC that all staff and volunteers have undergone the appropriate vetting procedures including:

- ID Checks
- Confirmation of address
- Proof of Right to Work in the UK
- Enhanced DBS Certificate (including Barred List Check if required)
- Full work history with career gaps explained
- Certificate of Good Conduct (where an employee has lived abroad in the previous 5 years)
- Qualifications checked and verified where required for the role
- Confirmation that staff have a contractual obligation to inform us if they have received a reprimand, final warning, caution or conviction by the police or courts whilst in employment and that we would inform the school and Local Authority if required.

This letter also confirms that all staff at Hope Meadows Equine Assisted Recovery CIC have:

- Received relevant induction and training in safeguarding including Prevent Training; FGM and E-safety training
- Read and understand how to apply Part 1 of Keeping Children Safe in Education 2025;
- Are aware of the organisations whistle blowing procedure
- Are clear on when and how to make a safeguarding referral.

Yours sincerely,

Emily Walters
CEO and Counselling Psychologist